

Elected
Rick M. Crosby, Chair
Susan I. Mellichamp, Vice-Chair
Diane D. Lauritsen, Ph.D., Secretary-Treasurer
H. Mac Jenkinson
Linda G. Page



Ex-Officio
Will Haynie, Mayor
Jake Rambo, Chair
Water Supply Committee, Town Council
Clay Duffie, General Manager

PERSONNEL COMMITTEE MEETING

Wednesday, September 2, 2020

Public Meeting Room, 1619 Rifle Range Road

MINUTES

- I. **CALL TO ORDER:** Mr. Jenkinson, Chair, called the meeting to order at 10:55 a.m. Committee Members Mac Jenkinson, Linda Page, Rick Crosby, Mayor Haynie, Susan Mellichamp, Diane Lauritsen and Jake Rambo were present.
- II. **FREEDOM OF INFORMATION ACT:** Mr. Jenkinson stated that in compliance with the Freedom of Information Act, notice of the meeting, and agenda was sent to local media. Agenda and meeting information was posted on MPW's website.
- III. **APPROVAL OF MINUTES:** Mr. Jenkinson asked for a motion to approve. Ms. Page made a motion to approve the minutes of the August 12, 2020 Personnel Committee meeting. Dr. Lauritsen seconded the motion. Motion carried.
- IV. **PUBLIC COMMENTS:** Mr. Jenkinson noted for the record that no public comments were received.
- V. **EXECUTIVE SESSION:** At 10:57 a.m. Mrs. Mellichamp made a motion to convene into executive session to discuss employment, appointment, compensation, promotion, demotion, discipline, or release of an employee(s).
- VI. **POST EXECUTIVE SESSION:** At 1:45 p.m. the meeting convened in open session. Mr. Jenkinson stated that no action was taken during executive session.

Mr. Crosby made a motion to recommend approval of the General Manager's 2020 evaluation and compensation at the September 21, 2020 Commission meeting. Mrs. Mellichamp seconded the motion. Motion carried.

ADJOURN: There being no further business, Personnel Committee adjourned at 1:48 p.m.

Respectfully submitted by:



Clay Duffie, General Manager

Date Approved: 10.7.20

MOUNT PLEASANT WATERWORKS
PERSONNEL COMMITTEE MEETING
WEDNESDAY SEPTEMBER 2, 2020
IMMEDIATELY FOLLOWING FINANCE COMMITTEE

Operations Center, Public Meeting Room
1619 Rifle Range Road, Mount Pleasant, SC 29464

AGENDA

- I. **CALL TO ORDER**
- II. **FREEDOM OF INFORMATION ACT:** *In Compliance with the Freedom of Information Act, Notice of the Meeting and Agenda was Furnished to the Media and Persons Requesting Notification*
- III. **APPROVAL OF MINUTES:**
 - A. August 12, 2020
- IV. **PUBLIC COMMENTS**
- V. **EXECUTIVE SESSION:**
 - A. Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee
- VI. **POST EXECUTIVE SESSION**

Commissioners may take action on any item, including any subsection of any section, listed on the agenda under executive session or discussed in an executive session during a properly noticed meeting.
- VII. **ADJOURN**